

Student Services

Transportation & Parking

Students assume all responsibility for transportation between home, school and clinical facilities. A parking decal is provided to each student for free parking in designated Sovah Health parking lots.

Guidance and Counseling

While each faculty provides academic counseling regarding theory and clinical achievement to students in his/her courses, the School of Health Professions also offers the services of the Coordinator of Admissions and Student Development for assistance with academic issues, adjustment to the School, and exploration of professional goals. If services are required outside the scope of the School's associates, the student is referred to other appropriate agencies.

Meals

Meals may be purchased at the hospital cafeteria if desired. Students receive the associate discount if student ID badge is worn. Vending machines are available in the hospital. The student break room has a microwave and a refrigerator.

Student Organizations

Each class admitted in a program has the option to elect its own officers and representatives to committees. Class organizations provide an opportunity for student participation in school and community activities.

Student Activities

Student activities are fostered as opportunities for the voluntary participation by students in the intellectual, cultural, social, civic, religious and recreational life of the school community. Through such activities, students are encouraged to demonstrate high levels of proficiency, leadership, democratic ideals, and moral character. A wide range of activities permits students to follow existing interests and to explore and acquire broader interests that may enhance his/her usefulness to society and personal satisfaction.

Employment Assistance

Prior to graduation, students are guided through the hospital's employment application process. Employment assistance is only provided within Sovah Health - Danville, and graduates are actively recruited for positions within the hospital, although employment is not guaranteed.

Inclement Weather

This policy may be found under the attendance policy in the Policies section.

Substance Abuse Policy

No alcoholic beverages and/or illegal drugs are permitted on School/Hospital property or **clinical affiliate properties**. The School publicizes and discusses this policy/program on Illegal Drugs and Alcohol at least annually. Thus, students and employees are informed and reminded regularly of the School's policy, the expected standards of behavior, and the potential for corrective action for violations of the policy.

Smoking

Our clinical affiliates are ALL no-smoking facilities, inclusive of all buildings and properties.

Student Records and Access

School of Health Professions is obligated to inform the student of its policies and procedures pertaining to the maintenance and access of the student record. The School's responsibilities and the student's rights are provided under Federal Legislation: The Family Educational Rights and Privacy Act of 1974 as provided by Section 513 of the Educational Amendments of 1974, Public Law 93-380. In compliance with this (FERPA) Act, information regarding

student records is disclosed only to the student after the student has attained 18 years of age, unless the student is dependent as defined under Section 152 of the Internal Revenue Code of 1954.

The term "record" is broadly defined to include all information and data obtained on a student which is kept in the school file in a personally identifiable manner. The School, under the supervision of the Directors of each program, keeps a file on each student enrolled. As a person entering a post-secondary institution, the student has the right to review his/her school record according to the school's policy and procedure.

Some information in a student's educational record is considered directory information and the definition reflects the definition used by the Code of Federal Regulations and in accordance with Family Educational Rights and Privacy Act (FERPA). The definition is as follows:

Directory information means information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to, the student's name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (e.g. undergraduate or graduate; full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent educational agency or institution attended.

The School may disclose directory type of information without the written consent of the students. However, the student can exercise the option to restrict the release of directory information by submitting a formal request to the school to limit disclosure.

Each student may elect to see his/her record at any time by requesting, in writing, an appointment with the director of the designated program. For specific details, please refer to the written policy which is in the Nursing Program office or address any concerns to the director of the designated program.

Copies of any School course evaluations/materials may be requested by the student. The student will be charged a fee for this.

Other than the student, only School officials with a legitimate educational interest and other parties or under specific conditions allowed by FERPA have access to student records.