

Academic Policies

Abbreviated policy information is provided in this catalog to help prospective students make informed application decisions. A full discussion of student policies and rules & regulations can be found in the Student Handbook for each program.

SATISFACTORY ACADEMIC PROGRESS

All courses in a semester must be passed in order for the student to progress. This includes the program courses offered by Danville Regional Medical Center School of Health Professions faculty and any required support college courses provided by another educational institution. A grade of A, B, or C is required for passing.

For all program courses, a grade **below** a C is recorded as an F and is a failing grade. This will result in academic failure, inability of the student to progress to the next course, and dismissal from the program.

An Incomplete (I) **may** be given when, for unavoidable reasons, the student has not been able to complete all course requirements. All course work must be completed within three weeks after the end of the semester when the incomplete was given. Work not completed within this time frame will result in an F for the course.

For all required support college courses, a grade of A, B, or C is required. A grade of F will result in academic failure, inability of the student to progress to the next semester, and dismissal from the program.

Student Evaluation

The students are evaluated on a bi-weekly basis by the clinical Radiologic Technologists with whom they are working. The clinical instructor and clinical coordinator review these evaluations as they are received. After the student's signature is obtained, the evaluations are placed in the student's file to be included as part of the student's final semester grade. There is a clinical instructor who is responsible for the students on-site each day. The program staff also visits the clinical sites each week for the purpose of evaluating students' performances and evaluation of the site.

DEFINITION OF SEMESTER CREDITS

- A semester is a minimum of 15 weeks in length;
- One semester credit is equal to one hour of lecture per week for a semester or the equivalent number of hours
- Three hours of clinical per week for a semester or the equivalent number of hours

The School's conversions to establish a minimum number of clock hours of instruction per credit hour is based upon the requirement of at least 30 clock hours of instruction combined with required work outside of class is minimally 37.5 clock hours per semester credit hour. The work outside of class may include, but is not limited to, the following:

- Homework with specific requirements such as reading and/or writing assignments,
- Practice and practical application,
- Laboratory research,
- Projects or other equivalent learning experiences,
- Preparation for clinical experience,
- Studying for quizzes, tests, and exams.

GRADING SCALE

A = 4 grade points per hours

B = 3 grade points per hour

C = 2 grade points per hour

F = 0 grade points per hour

AU = Audit—No Credit

An audit designates permission for the student to attend a course for proficiency in that subject. No grade or credit will be given; students pays 75% of the tuition for credit hours involved and 100% of selected fees.

WP or WF = Withdrawal

A grade "withdrawal passing" (WP) or "withdrawal failing" (WF) will be recorded for students who withdraw from the school. (See Withdrawal Policy.)

GRADING SCALE and GPA

Grade point average (GPA) is determined by multiplying course credit hours by the allotted grade points to get total course grade points for each course taken while enrolled in each program. Total the grade points earned and divide by total credits attempted, this equals GPA.

Example Grade Point Average Calculation

Course	Credit Hours	Grade	Grade Points	Course Grade Points Earned
English 111	3	B	3	9
RAD 105	3	C	2	6
	6			15
	(Attempted)			(Earned)

Calculation: $15 \div 6 = 2.5$ **Grade Point Average**. GPA is rounded to nearest hundredths. Cumulative GPA is reflective of all grades for required courses completed during enrollment in the program. A grade of F in a required college support course is not acceptable and will result in student academic dismissal. For GPA calculations, a grade of F is 0 (zero) grade points. Prerequisite and other General Education courses are not computed into the programs' GPA.

GRADE APPEAL

An appeal of a final course grade may be applied for only in the semester following the semester the grade was received. After this time period, a prior assigned grade cannot be appealed. Grade appeal is submitted in writing to the Program Director.

TYPE OF INSTRUCTION

Courses are offered in a residential method of delivery. There are no courses offered in a distance (i.e. on-line) format.

ALLOWABLE MAXIMUM TIME FRAME FOR PROGRAM COMPLETION

- Students must complete the program for which they are enrolled within 150% for the standard program length (in semesters). Periods of non-attendance are not included in the calculation of the 150%.
- The minimum percentage of work to be completed is the passing of all required course (s) in a semester in order to remain in the program and to progress to the next semester. Failure to meet this requirement will result in academic dismissal.

GRADUATION (COMPLETION) REQUIREMENTS

To complete this program, students must achieve a minimum grade of a C in all courses, inclusive of didactic and clinical requirements. Failure to do so will result in student dismissal from the program. To be eligible for graduation, students must:

- Successfully (minimum of a "C") complete all courses as described in the program's curriculum
- Fulfill all of the program and curriculum requirements
- Resolve all financial obligations to the School of Health Professions
- Complete all required standardized testing
- Return all borrowed books, articles, etc. to the library and/or the School of Health Professions and pay all fines/fees
- Return photo ID badge, parking decal, ID markers and locker keys.
- Have an exit interview with the financial aid officer

TERMINATION

A student may be terminated from DRMC School of Health Professions for academic and/or administrative reasons. Academic termination is included in the academic standards.

STUDENT WITHDRAWAL

A student may withdraw from a program if the Withdrawal Policy is followed. Failure to officially withdraw will result in a final grade of F on his or her permanent transcript. Students withdrawing from the program according to procedure will receive a withdraw passing (WP) or withdraw failing (WF) recorded.

LEAVE OF ABSENCE

Students may request a leave of absence for illness and/or personal reasons if policies and procedures outlined in each program's Student Handbook are followed.

ACCOMMODATIONS

Request for Accommodations Because of a Disability

Danville Regional Medical Center School of Health Professions is committed to ensuring all qualified individuals with disabilities have the opportunity to take part in the educational programs and services offered on an equal basis without discrimination. Reasonable and appropriate accommodations are approved by the director of the program and made on an individual basis. It is the student's responsibility to initiate and follow-through with a request for accommodations because of a disability. The student is also responsible to inform faculty of each course regarding the accommodations approved by the director of the program. This notification is to be done in a timely manner (at the beginning of the course) in order for arrangements to be made. Students who wish to request testing and/or learning strategies/environment accommodations must adhere to the process outlined below. Any cost associated with the student obtaining the necessary information is borne by the student.

The student must submit the request for accommodations to the Director of the Program at the time of enrollment in the program. If the disability is diagnosed after enrollment, the student may submit the request later. However, receiving a request for accommodations **after** class/clinical experiences and/or evaluation(s) of student performance have occurred does not change those experiences or evaluation results. The request for accommodations must include:

1. A letter from the student that specifies the accommodation(s) requested.
2. Documentation (written report) of an evaluation (educational/psychological/physical) completed within the preceding two years, prepared by a professional qualified to render a diagnosis and evaluation of the specific disability in an adult. The documentation must be on or attached to the professional's letterhead, typed, dated, and signed and must include the professional's qualifications. It must:
 - a. State a clear diagnosis of disability with a description of the disability and diagnostic tests/methods and criteria used, including specific test results. For learning disabilities, current documentation is defined using adult norm.
 - b. Recommend specific accommodations and give a history of previous accommodations and their impact.
 - c. Document that the recommended accommodation is justified, that is, appropriate and necessary for the diagnosed disability.
3. If there are multiple disabilities, documentation must be submitted for each disability.
4. The student may be asked for additional documentation before decisions are made regarding approval of accommodations.

The Director of the Program will consider the documents received, consult with appropriate resource person(s), and a decision will be made on the request. The accommodations may not contradict or over-ride the Essential Functions required of a student in the specific educational program. The decision and any reasonable and appropriate accommodations approved to be made will be communicated to the student in writing.

ATTENDANCE POLICY

Class and clinical attendance is **MANDATORY!**

1. Attendance is expected in both the classroom and clinical assignments. Successful completion of this program is directly dependant upon classroom and clinical attendance and participation in all activities. Clinical rotations are **NOT observation rotations** and do require direct patient contact and exam performance.
2. Students are expected to be in their assigned areas **on time**.
3. Anyone not present at the start of class will **be counted tardy**. (No Exceptions!) Class time can **NOT** be made up. **Three (3) tardies** equal one absence and will be calculated as such.
4. Students are allowed a maximum of **two (2) days** absence in any class or clinical assignment without penalty regardless of the reason.
5. **The third (3rd) absence will result in a reduction of their final course grade by five (5) points for each class a day was missed. Each additional absence will result in a further reduction by five (5) points, all of which could result in the student's academic dismissal.**
6. Jury Duty (with documentation), Bereavement (Immediate Family) are currently the only **excusable events**. (See **Bereavement** on the next page for definitions of immediate family.)
 - a. **Excusable events** will not count against you nor will they be deducted from your 3 days of allowable absences.
7. Students leaving prior to 12:00 noon will have one (1) full day deducted, after 12:00 noon will be one-half ($\frac{1}{2}$) day deduction. (*The time will be 4:00 p.m. for those working noon-8:00 p.m.*) **Deductions will be made in half and whole day increments ONLY.**

8. If an absence occurs on a test/quiz day, a grade of **ZERO (0)** will be assigned for the missed test/quiz. The student is responsible for ALL missed work. The lowest test grade in each class will be dropped. Make-up tests will not be allowed except under extreme circumstances as described below.
9. Hospitalizations and extended medical care will be addressed based on the policy on **Medical Leave of Absence**. Decisions of the faculty are final!

If a student MUST miss or be late for clinical:

1. **The student must report his/her absence 30 minutes prior to the start** of his/her assignment by calling:
 - a. 1st year students **Holly Reese**; 2nd year students **Cheryl Wells**
 - b. If a clinical assignment, all students must call the assigned area Clinical Instructor or Supervisor. Clinical phone #'s are located on page 2 of the Introduction & Table of Contents section. It is the student's responsibility to make this call **NOT** a faculty member. It is recommended that students add these #'s to their cell phone directory.
2. Students who are going to be tardy to clinical must also notify the office and assigned area of the anticipated arrival time. **Three (3) tardies** equal one absence and will be calculated as such. Absences on the last day of class WILL be factored into the final grade.
3. **Failure to call BOTH the assigned clinical site AND the Clinical Instructor's office due to an absence or tardy occurrence will result in an additional deduction of points from the final grade tabulation.** These deductions are final and are **not** at the discretion of the Faculty.

BEREAVEMENT

In the case of a death in the immediate family, students are allowed **up to three (3) calendar days** leave from school for bereavement. All additional time will be subtracted from your allowable absences. **Immediate family is identified as spouse, child, parents (or legal guardians), parents-in-law, siblings and grandparents of self or spouse.**

VACATION/HOLIDAYS

Classes will not be in session for one calendar week between Spring and Summer semesters and Summer and Fall semesters. Students will also be on break beginning with the end of Fall semester and ending on the first Monday after New Year's. The following days are also recognized as holidays:

Memorial Day Labor Day
July 4th
Thanksgiving and the Friday after

No other days are currently recognized by the Radiologic Technology Program!

INCLEMENT WEATHER

In the case of inclement weather the School will recognize the decisions made by Danville Community College. If DCC is closed due to weather, then the DRMC School of Health Professions Radiologic Technology Program will be also. **If they are operating on a delayed schedule, then the delay will be from 8:00 am unless a specific time is given for opening.** Students working weekend assignments will be expected to be in clinical on time. Decisions for schedule changes on weekends will be at the discretion of the clinical coordinator and will not be influenced by decisions made during the week prior.

Example: A two hour delay means that students must be present by 10:00 am.
(8:00 am + 2 hours = 10:00 am)

If classes are scheduled to begin at 10:00 am there will be no delay!

Students scheduled to report to clinical at noon will be on time.

If it is stated that the college will open at 9:00 am, then so shall we.

Students should check the DCC website <http://www.dcc.vccs.edu> and monitor local radio and television stations for information about the College's operation. Information is provided to radio stations WAKG, WBTM, and WHLF, and television stations WSET (13), WSLS (10), WDBJ (7), and WFMY (2). All of the television stations also have web pages showing closing or delay information.

BLOOD DONATIONS

It is the intent of this policy to encourage blood donations by our students. Therefore, students may donate blood every 56-60 days if they so desire. This equates to a maximum of two (2) times per semester. If a student cannot donate they may have someone donate in his/her name. Students **may** be awarded with a day off from clinical for each blood donation given at Danville Regional's Blood Donor Center, not to exceed two per semester. These days **MUST** be requested and approved in writing a minimum of 24 hrs. in advance. **Only donations received by the**

DRMC Blood Donor Center will be awarded days off. These days off will also be awarded only after the proper documentation has been received from the donor center and the appropriate request for time off has been received by the faculty. This time will NOT be retroactively applied to days previously missed. NO EXCEPTIONS!

GENERAL/MEDICAL LEAVE of ABSENCE

Option #1 Leave of Absence

1. Leave of a duration of more than 3 consecutive calendar week days during which time the student is not capable of attending class or clinical assignments due to personal or immediate family condition(s), regardless of nature, which requires his/her absence.
2. The student is unable to be physically in class and/or clinical but maintains direct contact with all instructors involved in order to complete assignments.
3. This option would require the student to contact the Program Director and request a Leave of Absence from the program in writing.
4. **If in the case of extenuating circumstances the student is unable to request a leave of absence, he/or she will be placed on Leave of Absence for a time period not to exceed one week or until such time that the student is able to communicate with the program director.**
5. The student will also be required to communicate a **minimum of twice a week with each instructor** in order to complete class activities and assignments.
6. Failure to maintain this contact and/or complete assignments will result in the students' dismissal from the program.
7. The Clinical time **MUST** be made-up during the first and subsequent scheduled program breaks as necessary. The student may make up clinical time in advance if possible.
8. Clinical competency requirements **MUST** be completed during the 15 week schedule to which assigned. Persons going out on medical leave will have only a total of 15 weeks of attendance to meet these requirements.
9. **A written medical release from the student's physician will be required for return to clinical.**

Option #2 Long Term Leave of Absence

1. **This option would require a student's or appointed guardian's formal written request for Long Term Leave of Absence from the program.**
2. This would allow the student to be freed from current obligations to the program.
3. This option would allow the student to return to school at beginning of the semester in which the leave began during the next school year.
4. This determination will be made by the faculty and all decisions are final.
5. This option would also require written communication from the student of his/her anticipated return.
6. This documentation must be received no less than 14 days prior to his/her anticipated return in order to make appropriate accommodations.
7. Failure to inform the program director of anticipated return will result in dismissal from the program.
8. **A written medical release from the student's physician will be required for return to clinical.**

PREGNANCY AND IONIZING RADIATION POLICY

The student is under NO OBLIGATION to inform anyone of her pregnancy status. The Radiography Program at DRMC takes the position that the reporting of pregnancy to program officials be **voluntary on the part of the student**. It will be assumed that all students are NOT pregnant until such time that an official declaration has been made in writing to the Program Director. Students who declare their pregnancy must observe the following procedures in regard to class and clinical experiences/attendance.

Classes: Class attendance will continue to follow the standard attendance policy and will be enforced. Therefore, the student **MUST REQUEST**, if possible, a leave of absence based on the programs' **GENERAL/MEDICAL LEAVE of ABSENCE POLICY (see policy above)**. **Failure to abide by the requirements of this policy will result in the student's termination from the Radiologic Technology Program.**

Clinical: Clinical experience, which involves the student being assigned to radiation areas, is a crucial part of this instructional program. Medical evidence however suggests that a fetus should not be exposed to any unnecessary radiation throughout the nine (9) month gestation period.

Due to the nature of the clinical activities a medical release from the student's physician will be required for return to clinical activities. If she so chooses, the student may elect to "rescind" her declaration of pregnancy at any time.

Students must understand that they will be exposed to a variety of radiological examinations in order to complete the requirements of this program. Those who choose to notify the director of their pregnancy should do so as soon as possible. The student will then be scheduled to review radiation safety practices and will be provided an additional radiation monitoring device to be worn at waist level (Fetal level) at all times while in the clinical setting. This badge must always be worn under the protective lead aprons.

Upon confirmation of pregnancy the student may select one of the following scenarios:

- The student may elect to withdraw from the program and be reinstated at that same point in the program twelve (12) months hence, or
- The student may elect to remain in the program and be placed in a radiation environment that is in accordance with the NRC's regulations at 10 CFR 20.1208, "Dose to an Embryo/Fetus" where total fetal dose will not exceed 0.5 rem (5 mSv). All mandatory clinical experiences must be completed prior to program completion, or
- The student may elect to remain in the current and future clinical settings/rotations in an unaltered status for the duration of the program.

Regardless of the above option selected, the student will be required to complete all aspects of the program in order to graduate. The student should also be aware that until a pregnancy is declared, the normal dose rate for an occupationally exposed person of 5.0 rems (50 mSv) per year will apply. The lower dose rate will not take effect until such notification is made in writing to the Program Director. A copy of the U.S. Nuclear Regulatory Commission's Regulatory Guide 8.13 is available for the students review and a copy will be provided upon request.

CONFIDENTIALITY

Students must assume an obligation to keep in confidence all information pertaining to a patient's illness, family, and personal affairs. Confidential patient information must not be discussed with outsiders or other personnel not directly involved in the care of the patient. For educational purposes patient information may be utilized in the classroom and clinical setting. Strict measures must be taken at all times to protect any information that could potentially expose the identity of the patient to unauthorized persons. Proven violations of patient confidentiality shall mean administrative dismissal and prejudice for hire/rehire by Danville Regional Medical Center.

Policies and procedures of Danville Regional Medical Center and any clinical facilities must be adhered to by each student while in the clinical setting.

SEXUAL HARASSMENT POLICY

Title IX of the Education Amendments of 1972 prohibits discrimination in any education program or activity receiving federal financial assistance because of an individual's sex. In accordance with Title IX, DRMC School of Health Professions has a strict policy prohibiting discrimination based on race, color, religion, national origin, age, disability, marital status, and sex. This policy includes a prohibition against sexual harassment. Each and every incident of discrimination or harassment, including sexual harassment, should be reported in accordance with this policy, published in the Student Handbook. Any concerns regarding discrimination due to an individual's sex may be reported to the Title IX Coordinator of DRMC School of Health Professions. This individual and contact information are identified on the catalog insert titled "Faculty & Staff."

COPYRIGHTED MATERIAL POLICY

Music, movies and other copyrighted material is someone else's property. When put on personal or system computers without a license or other permission from the copyright owner, it is copyright infringement and theft. Unauthorized copying, distribution and certain other use of copyrighted material is illegal and can expose the student, School, and DRMC to severe civil and criminal liability under the copyright law.

1. School respects the copyrights of those involved in creating and distributing copyrighted material, including music, movies, software, and other literary and artistic works. It is the policy of School to comply with copyright law.
2. DRMC provides the School students access to computer systems and the Internet to allow them to complete course assignments. Students shall use DRMC computer systems and networks solely for school purposes

and make no more than insubstantial use of DRMC's computer systems and networks for personal purposes.

3. Students shall not store or otherwise make unauthorized copies of copyrighted material on or using computer systems, networks or storage media.
4. Students shall not download, upload, transmit, make available or otherwise distribute copyrighted material without authorization using DRMC's computer systems, networks, and Internet access or storage media.
5. Students shall not use or operate any unlicensed peer-to-peer file transfer service using DRMC's computer systems or networks or take other actions likely to promote or lead to copyright infringement.
6. School is responsible for carrying out this policy. Questions concerning whether a student properly may copy or otherwise use copyrighted material should be raised with appropriate School personnel before proceeding.
7. DRMC reserves the right to monitor its computer systems, networks and storage media for compliance with this policy, at any time, without notice, and with or without cause.
8. DRMC reserves the right to delete from its computer systems and storage media, or restrict access to, any seemingly unauthorized copies of copyrighted materials it may find, at any time and without notice.
9. Students who violate this policy are subject to discipline as appropriate under the circumstance and will be referred to the Integrity Committee. Such discipline may include termination from the nursing program.
10. Unauthorized distribution of copyrighted material may subject the student to civil and criminal liabilities. Penalties for violation of Federal copyright laws may include impounding and disposition of infringing articles, payment for damages and loss of profits, cost and attorney's fees, imprisonment up to 10 years or fines or both.
11. More detailed information may be found at www.copyright.gov.

CAMPUS SAFETY

Safety regulations apply to the Danville Regional Medical Center School of Health Professions as also applied to Danville Regional Medical Center sites and properties.

The Security staff of Danville Regional Medical Center provides routine security for the DRMC School of Health Professions. This includes rounds through associated buildings and grounds. The Security staff are not empowered law enforcement officers. They have no rights to arrest or detain beyond that of any citizen. The Security staff has the authority to communicate with the local law enforcement agencies concerning reports of criminal activity on property of Danville Regional Medical Center. Safety should never be taken for granted. To ensure a safe working environment, each student should be aware of the policies and procedures of the School and medical center. In addition, each student must be familiar with his/her personal safety responsibilities. Students should notify a School faculty/staff member or Security staff of any potentially hazardous or unsafe condition as soon as possible.

Each student or employee of the DRMC School of Health Profession who is a victim of a crime or witnesses a crime against another person or their property, including that of Danville Regional Medical Center, is required to report such to the Medical Center Security. Each student or employee who is a victim of a crime is expected to cooperate with the local police during the investigation and prosecution of any crime committed on the campus. More detailed information is in the Student Handbook.

Students participate annually in the required Medical Center's (RE-ED) safety program, which consist of but not limited to: fire plan, back safety, infection control, hazardous materials and chemical spills, electrical safety, workplace violence/keeping the environment safe, body mechanics, radiation safety, and substance abuse.

ANNUAL SECURITY REPORT

Campus Security Report 9/10 – 8/14

	9/1/10 – 8/31/11	9/1/11 – 8/31/12	9/1/12 – 8/31/13	9/1/13 – 8/31/14
Criminal Homicide				
a. Murder and Non-negligent manslaughter	0	0	0	0
b. Negligent manslaughter	0	0	0	0
Sex Offenses:				
a. Forcible	0	0	0	0
b. Non-forcible	0	0	0	0
Robbery	1	1	0	1
Aggravated assault	0	3	0	1
Burglary	6	2	7	0
Motor vehicle theft	0	1	0	0
Arson	0	0	0	0
Hate Crimes				
a. Larceny-theft	0	0	0	0
b. Simple assault	0	0	0	0
c. Intimidation	0	0	0	0
d. Destruction, damage, or vandalism of property	0	0	0	0
Copyright Infringement	0	0	0	0
Drug/alcohol violations	0	0	0	4
Weapons Violations				2
Arrests (non-civil citations)				0
*Domestic Violence				4
*Dating Violence				0
*Stalking				0

*Institutions must make a good faith effort to include these statistics for these crimes for calendar year 2013.

CAMPUS SECURITY ACT

On-campus crimes must be reported annually by the School, and each student and employee is entitled to see this report (see above). DRMC cannot prevent criminals from committing a crime on Medical Center/School property. Security patrols that are random and staggered are used in hopes that such patrols will deter criminal activity. A security system requiring use of an ID badge for access to the building (except main entrance) is also utilized. However, there is no guarantee that there will be no criminal activity on Medical Center/School property. Annually, the School will offer programs on the following topics:

1. Crime prevention
2. Campus security procedures and practices
3. Chemical substance abuse

IMMEDIATE EMERGENCY RESPONSE

To ensure all students/faculty/staff are in a safe environment and to communicate expectations of actions to be taken in the event of a hostile person on DRMC School of Health Professions Property a detailed plan is in place. The plan includes immediate notification of DRMC Security and local law enforcement and how that communication is made. The plan is part of the Student Handbook and is verbalized to freshmen during orientation; to seniors as part of the annual safety seminar; and to faculty/staff during the annual faculty/staff workshop. A mock emergency response drill is performed annually in cooperation with DRMC Security and local law enforcement to test emergency response and evacuation procedures.

STUDENT UNIFORM POLICY

Each program has a specific Student Uniform Policy; details are in the program's Student Handbook.

PROFESSIONAL STANDARDS

Each student is expected to demonstrate professional behavior as stated in each Student Handbook, and syllabi.

STUDENT HANDBOOK

The program has a Student Handbook that provides details of specific policies and procedures and other essential information. Students receive a copy of the Student Handbook upon enrollment. All students are required to sign a statement accepting responsibility for compliance with the Student Handbook.

DESCRIPTION OF EDUCATIONAL FACILITIES

The Rad Tech Program has approximately 1320 square feet of space; faculty members all have private offices with restrooms; one classroom; one break/lounge with restroom; one Library/Conference room with restroom; an X-ray lab with restroom; additional restroom in a common area (hallway). The X-ray lab is an energized unit equipped with a CR Reader for digital imaging. Multiple computers are available for image critiques and access to images from each of our clinical facilities.

The classroom is furnished with movable desks and chairs and standard equipment: TV monitor, VCR/DVD players, overhead projector, projectors and computers for PowerPoint presentations, screen, bulletin board, lectern, clock, marking board, and pencil sharpener.

LIBRARY

The Radiologic Technology Program has a limited library with access to current and historic texts. The library also has computers with internet access for the students' convenience. Additional libraries available for student/faculty use are the Danville Community College, Averett University, and the City of Danville Libraries. Policies and procedures for utilization of the Library are in the Student Handbook

DRUG TESTING POLICY

Danville Regional Medical Center School of Health Professions is firmly committed to maintaining an environment free of the influence of illegal drugs and alcohol. In keeping with this commitment, the School maintains the right to require any student to undergo testing, and students will be dismissed from the Program and School for any illegal or unauthorized involvement with drugs or alcohol. Illegal or unauthorized involvement includes, but is not limited to:

1. Illegal or unauthorized possession, use, manufacture, dispensation, distribution, or purchase of illegal drugs and/or alcohol
2. Being under the influence of drugs and/or alcohol
3. Violation of any applicable federal or state criminal drug and/or alcohol statute
4. Positive laboratory testing for drugs in which the student does not have a legal prescription, or which the student is using in a non-prescribed manner.

Students are provided information on Drug Awareness. Details of the Illegal Drug and Alcohol Policy and Implementation Program are in the Student Handbook

CPR

Students enrolling in the Danville Regional Medical Center School of Health Professions must have a current CPR card: American Health Association: Health Care Provider.

- CPR cards must be kept current while students are enrolled in the School in order to participate in clinical experiences. Inability to participate in clinical experiences can result in the student not being able to meet course objectives.

DRMC Re-Education (Re-Ed) Requirement

The student must complete DRMC Re-Ed requirements. Completion of Re-Ed is an annual requirement.